



Resident Research Database User Documentation

Resident Database Process

Overview

The Resident Research Database has been developed as an online tool to track projects across the Department that are available for Residents to sign up for as part of their training.

The project and supervisor are listed in the database and this information is available to the Resident when they access the database.

Project Data

The data related to the research project (PI, Project Title, Status) will be updated and maintained by the Research Managers at each site. The Research Managers will contact the Faculty at their site quarterly to check on the status of projects, request information on new projects and update in the database accordingly. Yearly each Research Manager will do a data audit of the information they are responsible for and contact the PI as required to clean up the data. The Research Managers are not responsible for any learner data in the system.

Resident Milestones

The Residency Education Team will be responsible for the resident data in this database. They are responsible for adding residents to the database and will be responsible for the Resident Milestones. The resident information will be updated through three methods:

1. After bi-annual reviews with Program Director, any updated research project information will be entered into the database.
2. Residents can email the residency education team with any updates with their research project(s) and publications.
3. Review the Academic Day program for presentation and/or publication updates.

Access the Database here <https://residentresearch.obgyn.ubc.ca/>

Project Details are visible to everyone. OBGYN Staff can operate the database using their Obgyn Access Manager login.



Projects List

Everyone (without login) can view limited details in the Projects List

Filter List by setting Supervisor, project Number or Status etc. and click 'Begin Search'

Department of Obstetrics and Gynaecology
Resident Research

Home Login

Projects

Search

Supervisor:

Project Status: Unassigned In-Progress
 Complete-Published Complete-Unpublished

Project Number:

Project Title (or substring):

Division:

Project Co-ordinator Site:

Export To Excel

Details displayed: Clear Entries

Begin Search >

Records returned: 163

	Active ID	Full Title	ProjectStatus	Site	Division	CreatedDate	StartDate	CompletedDate	Supervisor1	Supervisor2
<input type="checkbox"/> View	27	Endometrial sampling and increased IVF success rates	In Progress	BCW	Reproductive Endocrinology and Infertility		2009-01-01		Taylor, Elizabeth L.	
<input type="checkbox"/> View	46	IVF outcomes in women who have had essure hysteroscopic tubal sterilization for hydrosalpinges.	In Progress	BCW	Reproductive Endocrinology and Infertility				Hitkari, Jason	Sanders, Barry H.
<input type="checkbox"/> View	117	Collaborative study to uncover the characteristics and outcomes of ovarian cancer patients 70 years of age	In Progress	VGH	Gynaecologic Oncology		2011-08-17		Carey, Mark	McAlpine, Jessica N
<input type="checkbox"/> View	130	Quality of Life & Sexual Function for Young Women Post-	In Progress	VGH	Gynaecologic Specialties		2011-09-01		Allaire, Catherine	

Login Screen

Authorised Staff are able to view more details and maintain all details of Projects, Residents and Milestone on Login.

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Home **Login**

**Resident Research Database
AUTHORIZED STAFF ONLY**

Obgyn Access Manager

Username:

Password:

<https://residentresearch.obgyn.ubc.ca>

Upgraded June 2019 (php 7.2.26). Need help? Contact: [webmaster](#)



Project Details

Update all Projects Detail here – remember to Click ‘Update’

Allocate Project to a Learner with Start Date and Status =In Progress.

On completion set **Status**=Complete Published/Complete-Unpublished and **Completed Date**

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Project Details

Project ID **Active** **Status***

Full Title*

Division **Project Co-ordinator Site*** **Created Date* (mm/dd/yyyy)**

Supervisor1* **Supervisor2**

Learner1 **Start Date** **Completed Date**

Project Notes ONLY (Resident progress Presentation/Publication/Awards is entered in Learner Milestones)

[Update Project >>](#)

Records

1 Learner Milestones Records (Read Only View)

Learner	Date	Type	Project	Details
Baxter, Joanna	04/14/2011	Presentation	The effects of HIV and HAART on the acquis..	20th Annual Canadian Conference on HIV/AIDS..



Learner Milestones

A Learner milestone is added to track each event in the project progress. Select Learner, Date, Type, Project and click 'Add Record'

To Modify or Delete click on

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Learner Milestones

Learner
 Baxter, Joanna (2014/15) ▼

Date (mm/dd/yyyy)

Type
 Select a Type ▼
 Select a Type
 Academic Day
 Awards
 Communication
 Notes
 Presentation
 Progress Report
 Publication
 Publication/Abstract
 Research In Progress

(publication)

Records

8 Learner Milestones Records (Data Entry View)

	Learner	Date	Type	Project	Details
<input type="button" value="M"/> <input type="button" value="D"/>	Baxter, Joanna	02/01/2013	Progress Report	impact of HAART on cervical dysphasia and ..	Manuscript accepted in JID
<input type="button" value="M"/> <input type="button" value="D"/>	Baxter, Joanna	08/31/2011	Research In Progress		project completed; has written up manuscript
<input type="button" value="M"/> <input type="button" value="D"/>	Baxter, Joanna	08/11/2011	Progress Report	impact of HAART on cervical dysphasia and ..	Oral Presestation (herself)The 38th Annual..
<input type="button" value="M"/> <input type="button" value="D"/>	Baxter, Joanna	08/01/2011	Communication		My preliminary project is the effects of H..
<input type="button" value="M"/> <input type="button" value="D"/>	Baxter, Joanna	04/14/2011	Progress Report	impact of HAART on cervical dysphasia and ..	Poster presentation at 20th Annual Canadia..
<input type="button" value="M"/> <input type="button" value="D"/>	Baxter, Joanna	04/14/2011	Progress Report	impact of HAART on cervical dysphasia and ..	Oral presentation at CAHR 2011 by Sandra B..
<input type="button" value="M"/> <input type="button" value="D"/>	Baxter, Joanna	04/14/2011	Presentation	The effects of HIV and HAART on the acquis..	20th Annual Canadian Conference on HIV/AIDS..



Learner Milestones Summary

Use Reports to produce Learner Progress reports either individually or in grouped by Grad Year.

Filter by Type or Supervisor as required click 'Begin Search'

(Export to MS Word or MS Excel)

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Learner Milestones

Learner Milestones Summary

Search

GradYr Start: 2014/15 | GradYr End: Select a GradYrEnc | Learner: All Learners | Type: Select a Type

Project Number: | Project Title: |

Supervisor: All Physicians | Details displayed: By Learner By Supervisor

Export To Excel | Generate Word document. | Clear Entries | **Begin Search >**

Records returned: 71

GradYear	Learner	Advisor1	Advisor2	MilestoneDate	Type	Details	ID	Project Title	ProjectStatus	Supervisor
2014/15	Baxter, Joanna			2011-08-01	Communication	My preliminary project is the effects of HAART on HPV and cervical dysplasia in HIV-positive women. However, I will be working further on a subanalysis on her HPV in HIV study examining the response in HIV positive women to the HPV vaccine				
2014/15	Baxter, Joanna			2011-08-31	Research In Progress	project completed; has written up manuscript				
2014/15	Baxter, Joanna			2010-11-01	Startup	Project Assigned	36	impact of HAART	Complete-Published	Money, De



Maintain Learners

Learners are maintained by Education team within Education Database – they can only be viewed here.

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Learners

- Learner Milestones
- List Learners**

Search
Learners are added in **Education Database** by Program Administrators
(Note: Deactivate Learners after they have been gone 1 year and teaching has been paid)

Learner: Active:

LearnerType: Resident GradYr: Funding:

Clear Entries

Records returned: 65

Active	Name	LearnerType	ResidentGradYr	FellowType	FellowGradYr	Funding	Email	Cell	Home Pager	Advisor1	Advisor2	CreatedDa
<input checked="" type="checkbox"/>	Armstrong, Heather	Resident	2019/20			MOH	h.armstrong@alumni.ubc.ca					07/20/201
<input checked="" type="checkbox"/>	Bhabha, Suraya	Resident	2021/22				Suraya.bhabha@alumni.ubc.ca					06/13/201
<input checked="" type="checkbox"/>	Binding, Carmen	Resident	2019/20			MOH	c.binding@alumni.ubc.ca		604-871-1677			07/20/201
<input checked="" type="checkbox"/>	Bjorman, Natalie	Resident	2023/24			MOH	nkbjorman@alumni.ubc.ca					07/04/201
<input checked="" type="checkbox"/>	Busby, Julianne	Resident	2019/20			MOH	julianne.busby@alumni.ubc.ca		604-871-1681			07/20/201
<input checked="" type="checkbox"/>	Chan, Michelle	Fellow		Adv Training FP	2019/20		michelle.chan1@cw.bc.ca					06/06/201

Maintain Supervisors

Supervisors are selected as a subset from **Education Database** Payees

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Supervisors

- List Supervisors**

Search
Supervisors are selected from **Education Database** Payees
Select Details='All Payees' then Begin Search - Modify and Check 'Resident Research Supervisor/Advisor'

Note: Payees are added in **Education Database** by OBGYN HR Administrators.
If they don't exist - Email [Kathryn Tullis](mailto:Kathryn.Tullis@cw.bc.ca) or [Andi Martin](mailto:Andi.Martin@cw.bc.ca)
(Specify Research only, include: Name, Department Appointed, Division, Email)

Physician: Active:

Department Appointed: Division:

Supervisors All Payees Clear Entries

Records returned: 76

Active	Name	Modified Date	Email	DepartmentAppointed	Division	Supervisor RR Details
<input checked="" type="checkbox"/>	Aatest, aPerson 1.	01/13/2020		Obstetrics & Gynaecology		<input checked="" type="checkbox"/> a supervisor
<input checked="" type="checkbox"/>	Allaire, Catherine	08/29/2018	c.allaire2@cw.bc.ca	Obstetrics & Gynaecology	Gynaecologic Specialties	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Beauchamp, Aude	04/02/2019	aude_beauchamp@hotmail.com	Obstetrics & Gynaecology	General Obstetrics and Gynaecology	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Bedaivry, Mohamed	11/03/2016	mohamed.bedaivry@cw.bc.ca	Obstetrics & Gynaecology	Reproductive Endocrinology and Infertility	<input checked="" type="checkbox"/>



Selecting a Supervisor from Payees

Click **All Payees** and **'Begin Search'**

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Supervisors

Search
Supervisors are selected from **Education Database** Payees
Select Details='All Payees' then Begin Search - Modify and Check 'Resident Research Supervisor/Advisor'

Note: Payees are added in **Education Database** by OBGYN HR Administrators.
If they don't exist - Email [Kathryn Tullis or Andi Martin](#)
(Specify Research only, include: Name, Department Appointed, Division, Email)

Physician: Active:

Department Appointed: Division:

Export To Excel Details displayed: Supervisors All Payees Clear Entries

Records returned: 696

Active	Name	Modified Date	Email	Department Appointed	Division	Supervisor RR Det
<input checked="" type="checkbox"/>	aaanotherCASC, testperson	09/25/2019		Medicine		<input type="checkbox"/>

Check **Resident Research Supervisor** and **'Update Physician'**.

This physician will now appear in list of Supervisors.

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PayeeID 423 Date Modified 09/25/2019 To Modify Payee Data email Kathryn Tullis or Andi Martin

Supervisor/Advisor Information

UBC Employee ID: Active:

First Name: Last Name:

Email:

Department Appointed: Division:

Resident Research Info

Check and Update if this Physician has Supervisor/Advisor role in **Resident Research Database**

Resident Research Supervisor/Advisor

Resident Research Supervisor Extra Contact Details